

# Notice of an urgent item for Executive

**Thursday 16th May 2024 at 6.00 pm**  
in Council Chamber Council Offices  
Market Street Newbury

## Part II

Page No.

12. **Northcroft Leisure Centre refurbishment project update** 3 - 4  
*(Paragraph 3 – information relating to financial/business affairs of a particular person)*

Purpose: to obtain Executive approval to take action to ensure the delivery of the redevelopment project of Northcroft Leisure Centre.

*Sarah Clarke.*

Sarah Clarke

Service Director (Strategy & Governance)

For further information about this/these item(s), or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052 e-mail: [sadie.owen1@westberks.gov.uk](mailto:sadie.owen1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)

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If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.



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## NOTICE OF AN URGENT ITEM AT A MEETING OF A DECISION- MAKING BODY<sup>1</sup>

The introduction of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in September 2012 included a requirement to publish 28 clear days notice of any intended key decision. On occasions, however, situations arise where an urgent decision needs to be made in respect of an item that does not appear on the Forward Plan or does not appear on the Forward Plan for that meeting. There are two different ways in which this can be done:

- (i) the authority can take an urgent key decision without giving 28 days' notice where it is impracticable to give the full notice, provided that the authority gives at least five days' clear notice to all Members of the Scrutiny Commission, which can then call in the decision to check that it was genuinely urgent; or
- (ii) where a key decision is so urgent there is not even time to give five clear days' notice, the authority can take the decision if the Chairman of the Scrutiny Commission has agreed that the key decision is urgent and cannot reasonably be deferred.

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<sup>1</sup> In accordance with Regulation 5(7) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

In this instance, Members of the Scrutiny Commission have been given notice that the urgent item will be considered by the Executive at its meeting on 16 May 2024.

Ref No:	Matter in respect of which the decision is to be made	Short Description	Date and Decision maker	Executive Member & Lead Officer	List of documents to be submitted to decision maker	Public or Private meeting. Statement of reasons if private.
Urgent item	Northcroft Leisure Centre refurbishment project update	To obtain Executive approval to take action to ensure the delivery of the redevelopment project of Northcroft Leisure Centre.	Executive on 16 May 2024	Councillor Janine Lewis (Portfolio Holder for Public Health, Culture, Leisure, Sport and Countryside)  Bill Bagnell (Manager – Special Projects)	Report and appendices	Private report to be considered at the meeting.

Sarah Clarke  
Service Director Strategy and Governance  
West Berkshire Council

Date: 30 April 2024